

Cost of Application: Rs.500/- (Others)
Rs.250 (SC/ST)

Application No:



தமிழ்நாடு ஆசிரியர் கல்வியியல் பல்கலைக்கழகம்
TAMIL NADU TEACHERS EDUCATION UNIVERSITY
APPLICATION FORM FOR THE POST OF PROFESSOR

Photo

DEPARTMENT	
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Demand Draft Particulars	
Bank and Branch	
D.D No. & Date	
Amount	

1.	Name in full (in Block Letters)	TAMIL	
		ENGLISH	
2.	Father's Name/Husband's Name		
3.	Sex		
4.	Marital Status		
5.	Permanent Address with Pin Code		
6.	Address for Communication with Pin Code		
	Residential: Pin Code: Phone No..... E-mail Mobile	Office: Pin Code: Phone No..... E-mail Mobile	

13.	Particulars of Educational Qualifications				
	Examination Passed (Date on which degrees taken including Ph.D)	Subjects/ Subjects with Specialization	Year of Passing	Percentage of Marks/ Grade	Name of the College and University
14.	Post Doctoral Work if any				
15.	Details of SLET/SET/NET passed, conducted by UGC/CSIR/Similar Tests accredited by the UGC.				
	Name of the Eligibility Test	Subject		Month & Year of Passing	
16.	Title of the Thesis for the Research Degree(s)				
	Degree			Subject	
	M.Phil				
	Ph.D				
	Any other higher degrees like D.Sc., D.Litt., etc.				

17.	Teaching Experience							
Sl. No.	Institution	Position	Temporary/ Permanent	Teaching		Duration		Total Years of Service
				UG	PG	From	To	
18.	Research Experience (other than Ph.D Research Period)							
	i. Number of years of Research Experience Including Post Doctoral							
	ii. Number of candidates supervised/under supervision for Research							
Degree	Name of the Institutions	Positions held	Total No. of Students	Guided and Awarded	Under Supervision			
(i) M.Phil								
(ii) Ph.D								
(iii) Post-Doctoral Level								
19.	Administrative Experience (if space is not sufficient attach a separate sheet in the same format)							
Sl. No.	Positions held	Name of the Institutions	Duration		Year of Experience			
			From	To				
1.								
2.								
3.								
4.								
5.								

20.	Training Undergone: (if space is not sufficient attach a separate sheet in the same format)				
Sl. No.	Nature of Training (Academic/ Administration)	Theme	Name of the Institution	Duration	
				From	To
1.	Workshop				
2.	Refresher Courses				
3.	Orientation Courses				

21.	Conferences/Seminars/Symposiums organized/attended: (If space is not sufficient attach a separate sheet in the same format)					
Sl. No.		Theme	Name of the Institution	Organized/ Attended	Duration	
					From	To
1.	Conference					
2.	Symposiums					
3.	Congress					
4.	Seminars					

22.	Other Academic Services: (If space is not sufficient attach a separate sheet in the same format)				
Sl. No.	Nature of Service	Institution/ University	Duration		Total Years of Experience
			From	To	
1.	Chairman/Member Board of Studies				
2.	Chairman/Member Selection Committee				
3.	Chairman/Member Experts Committee				
4.	Member Academic Council				
5.	Senate Member				
6.	Syndicate Member				

23.	Other Experiences				
Sl. No.	Positions held	Name of the Institution	Duration		Years of Experience
			From	To	
1.	NSS Officer/Co-Ordinator				
2.	NCC Officer				
3.	Co-Ordinator – CDC				
4.	Member of Govt. Bodies/Institutions				
5.	Dean/Director				

24.	Award or Prize/Distinction received (if any)		
Sl. No.	Name	Institution	Purpose of Award
1.			
2.			
3.			
4.			

25.	Membership/Fellowship		
Sl. No.	Name	Institution	Purpose of Award
1.			
2.			
3.			
4.			

26.	Research Projects undertaken: Give details with proofs: (If necessary an Annexure may be enclosed)						
Sl. No.	Title of the Project	Amount Sanctioned	Name of the Funding Agency			Period of Project	Year of Completion
			Regional	National	International		

27.	Publications (Books)	
Sl. No.	Title of the Book	Publisher

28.	Research Papers/Publication of the Articles: (If space is not sufficient attach a separate sheet in the same format)		
Sl. No.	Title of the Article	Journal in which Published	Month/Year of Publication

29.	Disciplinary Actions faced (if any): Yes/No, If yes, furnish details	
Sl. No.	Type of action	Nature of Punishment

30.	Other Skills	
Sl. No.	Type of Skill	Nature of Proficiency

31.	Travel and Study Abroad (State When, Where, What for and What did you achieve?)				
	Country Visited	From	To	Purpose of Visit	Sponsorship if any

32.	Any Additional Information that the Applicant may wish to be considered	
33.	If appointed, time required for joining duty	

34.	List of Testimonials: Name and Address of two persons from whom you have enclosed your testimonials (one of which should be from the Employer/Head under whom the applicant is serving/last served/studied)		
	1.		
	2.		
35.	Name and Address of three responsible persons (not relatives) to whom reference regarding the applicant's work and conduct can be vouched.		
	1.		
	2.		
	3.		
36.	Academic Performance Indicator: (API)		
	Academic Performance Indicator (API) Score below on performance Based Appraisal System (PBAS)		
Nature of Activity		Maximum	Assessment Score Claim
I. Teaching learning – Evaluation Related Activities		75 / Year	
II. Co-curricular, extension and profession related activities		15 / Year	
III. Research and Academic Contribution		*10 / 20 / 30 / 40 or 50 / year	
		----- 100 -----	

* As per UGC's Guidelines on page Nos.105 and 106.

Note: Candidates are requested to read the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the maintenance of standards in Higher Education 2010 before filling the API Score at UGC Website www.ugc.ac.in.

37.	Please provide a write up of what you would achieve if you are selected for the position you have applied (not exceeding 200 words)

DECLARATION BY THE APPLICANT

I
 hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any of the information being found false or incorrect or any ineligibility being detected before or after the interview, my candidature is liable to be cancelled and action initiated against me as University may decide.

Signature of the Applicant

Place:

Date:

- N.B.: 1) Attach separate sheets, if space provided in any column is not sufficient
 2) If employed, the filled in application should be forwarded through proper channel

**RECOMMENDATION OF THE HEAD OF THE
 DEPARTMENT / OFFICE**

Note: While sending the application, the Head of Office is requested to send the confidential report of the candidate separately on the same day in a separate cover, superscribed as “FOR SELECTION TO THE POST OF PROFESSOR, TAMIL NADU TEACHERS EDUCATION UNIVERSITY, LADY WILLINGDON COLLEGE CAMPUS, CHENNAI-600 005.”

Forwarded to the Registrar, Tamil Nadu Teachers Education University, Chennai

The particulars furnished were verified with Service Register and found correct.

(Seal)

Head of the Department/Office

Checklist of Enclosures:

1. Application and DD enclosed
2. Self Attested Photograph affixed and Signed
3. Copies of Certificates (attested by a Gazetted Officer) in support of Education/Technical Qualifications
4. Experience Certificate (attested by a Gazetted Officer)
5. Copy of Community Certificate (attested by a Gazetted Officer) for SC(A)/SC/ST/MBC/DC Candidates
6. Proof of Date of Birth (attested by a Gazetted Officer)
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.

GENERAL INSTRUCTIONS (for the post of PROFESSOR)

1. Candidates must be Indian Nationals
2. Candidates may be called for an Interview as per the list prepared by the Screening Committee. The summoning of the candidate for interview merely indicates that it is felt that he/she with others may be suitable for the post and conveys no assurance whatsoever that he/she will be recommended or selected or his/her conditions specified in the application will be accepted.
3. **Qualifications as per UGC's Norms:**
 - i. P.G with M.Ed with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed)
 - ii. An eminent scholar with Ph.D qualification in Education in the concerned/allied/relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
 - ii. A minimum of ten years of teaching experience in University/College, and/or experience in research at the University/National level Institutions/Industries, including experience of guiding candidates for research at doctoral level.
 - iii. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.
 - iv. A minimum score as stipulated in the Academic Performance indicator (API) based Performance Based Appraisal System (PBAS), set out in this Regulation in Appendix III.

OR

 - B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.
4. **Scale of Pay: As per UGC Norms.**
5. **Age Limit: Not more than 50 years as the date of advertisement (preferable).**
6.
 - i. The application forms can be obtained either in person or by post on payment of Rs.500/- (Rs.250/- for SC/ST candidates on production of Xerox copy of the Community Certificate), by demand draft obtained from any Nationalized Bank drawn in favour of the Registrar, Tamil Nadu Teachers Education University payable at Chennai with self addressed stamped envelope of size (25x12 cm) to the value of Rs.20/- for sending the application by post. Downloaded application form from the website with fee shall only be accepted in this office; otherwise it shall be rejected.
 - ii. **Last date for issue of application forms and receipt of filled in applications form shall be 10.06.2013 till 5.45 p.m.**
7. Application should be addressed to the **Registrar** [by designation only], **Tamil Nadu Teachers Education University, Chennai – 600 005.**

8. Applicants are required to forward their applications [8 copies] in the prescribed form with full particulars Viz.,
 - i. Age with Proof of an attested copy of the first page of SSLC Book;
 - ii. Qualifications, degrees [with year/years of passing and University in which the degrees were taken];
 - iii. Other academic distinctions, publications, if any;
 - iv. Present occupation and salary with scale of pay;
 - v. Language with which the applicant is conversant together with copies of recent testimonials;
 - vi. Name of two persons for reference.
[Candidates are requested to download the application form from the website and take a xerox copy of the same to fill up all the required matter]
 - vii. Reprints of available papers;
 - viii. A list of papers published by the applicants;
 - ix. Attested true copies of certificates of credentials to be enclosed along with the application.
 - x. Service Certificate from the competent authority.
9. Applications from candidates, who are in service, should be sent through proper channel. If they anticipate any delay, they may send 7 copies in advance to the Registrar. However, their application will be considered and they will be called for interview only if their applications forwarded through proper channel are received in time. It shall be ensured that such applications are sent through proper channel well in advance.
10. Applicants who attempt to canvas or bring influence in any manner shall be disqualified.
11. The selected candidates shall be required to join duty immediately and enter into an agreement, with the University in accordance with the laws of the University.
12. **The last date for submission of filled-in application addressed to the Registrar is 10.06.2013.** The applications received after the last date and applications with incomplete particulars shall be summarily rejected.
13. Candidates in service are informed that pay protection in any manner shall not be guaranteed.
14. Enquires through telephones or in person shall not be entertained.
15. Application unaccompanied by Demand Draft towards cost of application will be rejected.
16. **It will be open to the University to fill or not to fill up any of the posts now advertised.**
17. The service conditions and other terms of appointment in the University shall be subject to the approval of the Syndicate of the Tamil Nadu Teachers Education University.

18. Candidates who are selected shall be liable for transfer to any other post within the jurisdiction of the University.
19. Selection of candidates already in employment will be subject to the employer's agreement to relieve them.
20. If a candidate desires to name as a referee any person residing outside India he/she should write to that person asking him to send a statement of his opinion concerning the candidate's character and suitability for the post directly to the Registrar, Tamil Nadu Teachers Education University, Chennai-600 005. The reply will be treated as confidential.
21. Candidates may send copies of testimonials from persons well acquainted with his/her works and character and must also give name and address of three persons in India to whom references can be made. If he/she has been in employment he/she should either give his/her present or most recent employer or immediate superior, as a reference or submit a recent testimonial from him/her. He/She should also submit an attested copy of the entry relating to his/her date of birth, from the Matriculation or Secondary School Leaving Certificate, attested copies of his/her Degree Certificate or/and Diploma testimonials.
22. Candidates should bring all original certificates at the time of Interview without fail
23. The candidate if selected will be permitted to retain lien on his earlier post and he should produce proper relieving order issued by the competent authority. The University shall not have any financial commitment for contribution towards the leave salary and pension contribution. The extension of service shall be considered only on extension of lien by the Government/Institution and if the extension of lien is not granted by the Government/Institution, he shall be reverted to his parent department.
24. No TA/DA will be paid to attend the interview at Chennai.
25. The photo affixed in the application is to be attested by a Gazetted Officer
26. Separate application is required for each post.
27. The application form shall be filled in and should be complete in all respects

REGISTRAR



தமிழ்நாடு ஆசிரியர் கல்வியியல் பல்கலைக்கழகம்
TAMIL NADU TEACHERS EDUCATION UNIVERSITY
LADY WILLINGDON COLLEGE CAMPUS, CHENNAI-600 005

IDENTIFICATION-CUM-PERSONAL INFORMATION SHEET
 (Candidate should bring this duly filled in form if called for an interview)

1. (a) Name of the candidate :
- (b) Contact Phone No. :
- (c) Address for Communication :

2. Date of Birth :
 (Copy of the supporting document should be enclosed)
3. Age : Y M D
4. Religion :
5. Community : OC/SC(A)/SC/ST/MBC/DC
 (Original Community Certificate issued by the Tahsildar/Deputy Tahsildar)
6. Mother Tongue :
7. Language studied under Part-II
 in School/College

8. Educational Qualification : (Start from highest)

(Please enclose the Photocopies of the Certificates)

Sl.No.	Examination Passed (with main subject)	University/Institution	Year of Completion/ Awarded	Marks % / Grade Class / Rank
1.				
2.				
3.				
4.				
5.				
6.				

9. Research Degree Supervised

Sl.No.	Degree (Subject)	Awarded	Synopsis/Submitted	On going
1.	Ph.D			
2.	M.Phil			

10. Teaching Experience

Sl.No.	Name of the Post	Name of the Institution	Period		Total Experience	
			From	To	Year	Month
1.						
2.						
3.						
4.						
5.						
6.						

11. Prizes/Medals/Awards/Honours/Achievements, if any:

Sl.No.	

12. Publication of Books/Articles

Sl.No.	National	Sl.No.	International

13. Participation in Seminar/Conference/Project

Sl.No.	National	Sl.No.	International

14. Any other information in support of your application

DECLARATION

I declare that all the information given by me are true and correct to the best of my knowledge.

DATE

SIGNATURE OF THE CANDIDATE

FOR OFFICE USE ONLY

**ORIGINAL CERTIFICATES SUBMITTED BY THE CANDIDATE
AT THE TIME OF INTERVIEW ARE VERIFIED**